

Richmond Dairies Pty Ltd. Est. N° 266	Version No: 5
Doc. Code: WHS:P 0001	Issued By: Safety Advisor
WORKPLACE HEALTH AND SAFETY POLICY	Approved date: 11-2-2021
	Approved By: Senior Management Executive
	Date Reviewed: 11-08-2025



WORKPLACE HEALTH AND SAFETY POLICY

This policy outlines Richmond Dairies commitment to fostering a workplace environment that prioritises workplace health and safety. It calls for collective dedication from every individual within the workplace to uphold and support the organisation's policies and procedures. By doing so, it aims to cultivate a workplace that is healthier, safer, happier, and more efficient.

Richmond Dairies is fully committed to the health, safety, and welfare of all our workers including employees, contractors, and visitors, as far as is reasonably practicable.

Responsibilities

Management are committed to:

- **Regulatory Compliance** - comply with relevant laws and requirements for workplace safety, and associated codes of practice and incorporate management practices, policies, procedures, and standards into all our business activities.
- **Resourcing** - Providing adequate resourcing to identify, assess, and control risks to meet legislative requirements. Ensure effective resourcing for accident and injury reporting, and the provision of return to work and rehabilitation services.
- **Promoting a proactive approach** - to health and safety by adopting a sound risk management methodology to ensure the highest level of control is reasonably practicable and applied to identified hazards and risks. Provide relevant training and instruction to ensure participation at all levels.
- **Communication** – fostering a proactive approach to communication and consultation with employees, contractors, and visitors, ensuring all persons are aware of their responsibilities and relevant policies and procedures which impact their health, safety, and well-being whilst at Richmond Dairies.
- **Monitoring** - Develop measurable targets and objectives to review performance on a regular basis. Monitor/measure against these from management to worker level.
- **Annual Review** of the safety system, and the overall effectiveness and continual improvement of the program.

Workers have an obligation to:

- Take reasonable care of the health and safety of themselves and others.
- Comply with safe work practices, procedures, instructions, and rules.
- Use safety equipment and personal protective equipment as instructed.
- Not misuse or interfere with anything provided for health and safety.
- Report all accidents and incidents immediately.

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- Report all known or observed health and safety hazards.

Sabrina Clara Gleicher

Employer Representative - Senior Management Executive

Sabrina Clara Gleicher

Date: *11/8/2025*